

## Carbon / Energy Consultant

### Reporting To

Director

### Purpose / Role

The Carbon/Energy Consultant will play a key role in the delivery of a wide range of Envantage carbon management projects associated with ESG, SECR, ISO 50001, UK ETS and ESOS related projects.

The Carbon/Energy Consultant must have a working knowledge of all compliance services provided by Envantage and is expected to be a specialist in at least one carbon compliance area.

We are currently requiring specialists in ESG (Carbon Reduction), ESOS, and Climate Change Levy Discount Schemes.

The role will involve providing clients with expert advice on participation in the Carbon Disclosure Project, Taskforce on Climate related Financial Disclosures, Greenhouse Gas Quantification, and Net Zero Planning. An individual with ESOS experience is also beneficial. An individual with experience in report writing, excellent excel skills, managing a portfolio of clients and having a keen eye and meticulous approach to reviewing energy data.

The Carbon Consultant is also expected to support and mentor more junior members of the team, helping with their training and development. Providing quality assurance checking of other team members work to be submitted to clients. Helping with the preparation of bids and proposals for new work and engaging with other teams within Envantage to aid business development.

### Key responsibilities

- Planning, and coordination of carbon management projects.
- Energy auditing and delivery of compliance orientated projects to tight deadlines.
- Compiling client's energy and carbon emissions monitoring reports and evidence packs for validation by the regulatory bodies for the various compliance regimes.
- Working on client's energy reduction projects to ensure compliance with legislative requirements and organisational objectives.
- Delivery of client reports and presentations to support technical and commercial projects.
- Establish, maintain and develop strong working relationships with clients through regular meetings and correspondence.
- Data monitoring and analysis for reports as required by external or internal clients.
- Continuous review of legislation on energy, carbon trading and other environmental matters.

- Assist the directors with service and business development.
- Support colleagues with internal training, guidance and assist with query management.
- QA checking of reports and spreadsheets.
- Lead at client/site visits when required.

## Required personal attributes

- Possession of a good working knowledge of UK carbon compliance schemes.
- Experience of energy management strategies and carbon reduction plans.
- Ability to receive, understand and convey technical information in a clear and accurate manner.
- Motivated and excellent organisational, numeric and communication skills.
- Literate and confident at intermediate to advanced level in MS Office.
- Enthusiastic and well driven, able to achieve deadlines.
- Sufficiently mobile and flexible to travel a number of days per week.
- A team player and able to motivate and develop more junior team members.
- Focus on quality in delivery, able to deliver against the Envantage ethos of simplified solutions.
- To be able to see opportunities to cross sell other services whilst delivering other services.
- Able to deliver reports and presentations to management teams up to board level at client sites.

## Qualifications/Training/Experience

**Essential:** Educated to Degree level. Industrial or consultancy background. Ability to undertake site visits to deliver compliance work as above.

**Desirable:** Chartered Engineer, ESOS Lead Assessor.

## Personal qualities, aptitudes, and skills

- Pragmatic, self-starter who is able to use their initiative.
- An effective and confident communicator with excellent verbal and writing skills.
- A proactive learner, able to pick up new skills and concepts.
- Confident in articulating their own perspective and sharing opinion.
- Organised, professional, enthusiastic, and business like.
- Calm under pressure and knows when to ask for help.
- A positive team player willing to get involved.
- Takes pride in delivering quality work.
- Willing to develop into further carbon compliance roles.
- Must have experience of using Excel and be confident to learn how to develop their skills in this program.

## Additional comments – location/travel/international travel

- Proof of eligibility to work within the UK.

- Willing to travel and spend nights away from home.
- Clean UK driving licence.
- References to cover last 5 years employment.

## To apply

Send your CV with a covering email to [hello@envantage.co.uk](mailto:hello@envantage.co.uk) with the subject “Job application – Carbon & Energy Consultant”